



# Coopersale Hall School

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## INTERIM HEADMISTRESS

Mrs Anna Doherty B.A. (HONS), PGCE

1 July 2024

Dear Parents

### Re: **Headmistress's Letter**

As we near the close of another successful year at Coopersale Hall School, I hope, like me, you have enjoyed the many events in which we have shared the pupils' achievements over the course of this year.

### Staffing

We are saying goodbye to some members of staff at the end of this term. Miss Groman-Marks has decided to take up a very exciting opportunity teaching in Dubai. Mrs Haq will be taking a break from teaching to explore new opportunities. Mrs Newbigging has decided to pursue a different teaching opportunity. Ms Butler will be moving over to Oaklands as their Computing teacher, a role that is nearer to home for her. Madame Bashorun has made the decision to return to Paris to be closer to her family. Miss Donnelly, one of our teaching assistants, has decided to take up a TA role at a new school.

We are delighted to be welcoming several new members of staff. Mrs Stanley will be joining us in Year 1, she will also be leading on PSHE and Mental Health across the school. Ms Weigler will be teaching in Year 4 and Ms Manning-Swallow and Mrs Billington will be joining our Reception team. Mr Zaleski will be joining our Languages team teaching French and Spanish and Mrs Mulinder will be teaching Art and Technology to our Seniors. Miss Cocklin will be teaching Computing from Reception to Year 5 and Mrs Bull will be teaching Computing to Year 6-8.

As you are aware, Miss Crick will be going on maternity leave in September. Mrs Zylstra will be joining the Senior Leadership Team as an interim Assistant Head for the next academic year.

### Moving Up Day

The annual 'Moving Up Day' will take place on Thursday 4 July, with the exception of Year 1 whose Moving Up Day will be on Monday 8 July, as per my previous correspondence. The children will spend the day with their new class teachers and new pupils who will be joining Coopersale Hall in September. All parents should arrive at 2.30pm on the terrace lawn, to meet their child's new teacher. If it rains, we will move into the hall. Children who will be leaving at the end of the academic year will have a fun filled day with Mrs Newbigging, Miss Marks, Mrs Carter, Miss Jones and Miss Cocklin. Please refer to the Moving Up Day letter that was sent out on 13 June for more information.

### Summer Fest

Our Summer Fest is taking place on Friday 5 July. This is a fantastic day organised by FOCHS it runs from 11.00am to 4pm. All parents, families and friends are welcome. Children will be performing to our families from 11.30am for about 30 minutes. FOCHS has been very busy organising inflatables and other exciting activities for your children to enjoy. A BBQ van will also join us on the day to provide food for our families. Your children will receive a packed lunch from the kitchen. Like last year, we will have a bar available for your convenience. FOCHS will send out the final details in due course. Please refer to the Summer Fest letter that was sent out on 14 June for more information.

### Pre-worn Uniform

We are very grateful that FOCHS organise a number of pre-worn uniform sales throughout the year. We wanted to remind parents that FOCHS have lots of good quality pre-worn uniform available. If you are looking for items with the school logo on them, please complete the online form. FOCHS is keen to support parents and provide sustainable uniforms as part of their group aims.

## FOCHS

FOCHS have continued to be unbelievable this year, I want to thank the group of parents who volunteer their time to enhance the experience your children have in school. We are fortunate to have an excellent group of adults always looking for new ways to volunteer their time in school. FOCHS has made the following contributions this year:

- Pantos during the Autumn Term
- A visit from Santa, his reindeer and the set up of the Grotto
- Easter Animals visiting the school in the Spring Term
- Discos for all the year groups after school
- Organising the Summer Fest
- Providing leavers' hoodies for our Year 6 children

## End of Term Reports

Reports will be published on 9 July and all parents can download them from the portal. We hope you find them informative and helpful. All pupils have progress targets on which to build next year. If your child is leaving Coopersale Hall School this summer, please ensure you have downloaded the reports and any other information from the portal you would like to keep by Friday 14 July.

## Online Safety

As the holidays approach, we are reminding pupils across the school about online safety. It is also important to remind parents to check firewalls, and permissions on mobile devices to ensure pupils are able to stay safe. The Safer Internet Centre has some helpful tips for parents. The link is: <https://saferinternet.org.uk/guide-and-resource/parents-and-carers> There are also many up-to-date resources on our website.

## Lost Property

Any items left in school after the end of term will be collected up by the caretakers and put into black sacks. We will attempt to return named items to pupils in September but if items are not reclaimed at the start of term, they will be recycled or donated to the Coopersale Hall School Parents' Association.

## Information for Parents

Parents will be receiving the updated Parents' Handbook towards the end of the summer holiday, ready for the start of term in September. Parents will also receive a copy of their child's timetable for the new year.

## Wednesday 10 July – Last Day of Term

As usual, the school will close at 12 noon for all pupils on the last day of term, following a whole school assembly when certificates will be presented and we will reflect on the year.

## Collection times for the last day of term are:

- Year 6 will have time in school to take photos and leave for their end of year celebration: 11am
- Lower Kindergarten, Upper Kindergarten and Reception: 11:30am
- Years 1 & Year 2: 11:45am
- Years 3, 4, 5 and 7: 12:00pm

Please collect your youngest child first, the older siblings will be sent to that class for you to collect them together.

## Queries, Concerns and Complaints

As you are aware, we have an open-door policy throughout school and we make every effort to respond quickly to any queries or concerns you may have. I thought you might like to know that over the course of the last academic year we had no formal complaints, and any informal concerns were resolved quickly and to the satisfaction of all parties.

## Final Thoughts

To all those parents whose children are leaving Coopersale Hall School this July, I wish you and your children the very best for the future as another school year draws to its close, I hope you all have a restful summer break and are able to enjoy time with family and friends. Thank you for all your support this year.

## DATES LIST

<b>Monday 1 July</b>	3.30-4.30pm	Last Athletics	
	3.40-4.40pm	Last Cookery Lesson	
	3.30-4.30pm	Last Lego	
	AM/PM	Last Violin Lesson	
	AM	Last Wellies & Woodlands	
	AM/PM	Last Woodwind Lesson	
	3pm-4.15pm	Last Yoga (2 groups)	
<b>Tuesday 2 July</b>	1.30-2.30pm	Early Years Celebration of the Year in the Marquee	<b>Parents of Lower &amp; Upper Kindergarten &amp; Reception Children Parents of Years 1 to 7</b>
	4pm-6pm	Speech Day & Prize Giving In the marquee	
<b>Wednesday 3 July</b>	3.15-5.05pm	Last Karate (2 groups)	
	AM/PM	Last Piano Lessons	
<b>Thursday 4 July</b>	9am-3pm	Moving Up Day	<b>Whole School</b>
	3.20-4.20pm	Last Multi Sports of the term	
	3.30-4.20pm	Last Fencing of the term	
<b>Friday 5 July</b>	11.30-3pm	Summer Fest (FOCHS) On school grounds	<b>Parents of the Whole School</b>
<b>Monday 8 July</b>	8.40-9.30am	Year 6 Leavers Assembly	<b>Parents Welcome</b>
	3.30-5pm	Last Golf of the term	
	AM/PM	Last Drum Lessons	
	AM/PM	Last Guitar Lessons	
<b>Wednesday 10 July</b>		<b>LAST DAY OF SUMMER TERM</b>	<b>Whole School</b>
Finishing time	<b>Year 6</b>		<b>11am</b>
Finishing time -	<b>Early Years</b>		<b>11.30am</b>
Finishing time -	<b>Years 1 &amp; 2</b>		<b>11.45am</b>
Finishing time -	<b>Years 3,4,5 &amp; 7</b>		<b>12 Noon</b>
<b>Wednesday 4 September</b>		<b>FIRST DAY OF AUTUMN TERM 2024</b>	<b>Whole School</b>

With kind regards

Yours sincerely



Anna Doherty  
Interim Headmistress



**OAK-TREE SCHOOLS** is the group name of:

BRAESIDE SCHOOL, BUCKHURST HILL • COOPERSALE HALL SCHOOL, EPPING • NORMANHURST SCHOOL, NORTH CHINGFORD • OAKLANDS SCHOOL, LOUGHTON

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GROUP MANAGING PRINCIPAL & DIRECTOR: MR MATTHEW HAGGER B.A. (HONS), M.ED., PGCE CO-DIRECTORS: MR NICHOLAS HAGGER M.A. (OXON), MRS ANN HAGGER CERT. ED.

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